**UNIVERSITY OF SOUTH WALES HEC**

**PRIFYSGOL DE CYMRU CAU**

**RESEARCH COMMITTEE**

**Draft pending approval**

**COMPOSITION and TERMS OF REFERENCE Year 2021/22**

**REPORTS TO:**

Academic board

**SUB-COMMITTEES:**

Research Degrees Committee

Faculty Research Committees (one per faculty)

Royal Welsh College of Music and Drama (RWCMD) Research Committee

**cOMPOSITION:**

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| Chairperson – Nominee of the Vice-Chancellor |
| Nominee of the Chairperson |
| Principal, RWCMD or Lead for Research |
| Deans |
| Chairs of Faculty Research Committees (FRCs) and/or Heads of Research (HoR) |
| Chair of Research Degrees Committee (RDC) |
| Faculty Research Ethics Chairs or nominees |
| Co-Director of Wales Institute of Social and Economic Research and Data (WISERD)\* |
| Head of Research and Innovation Services (RISe), RBE |
| Knowledge Exchange and Impact Manager (RISe), RBE |
| Director, Marketing and Student Recruitment (M&SR) |
| Four Postgraduate Research (PGR) Student representatives\* |
| Secretary, from RISe (RBE) |
| Clerk, from RISe (RBE) |
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| Co-opted members, dependent on the agenda. |

\* It is the intention to propose recommend the following to Academic Board:

* Addition of the Co-Director for WISERD to the composition.
* Three PGR representatives, one per faculty, for 2021/22.

**CONTEXT**

**Attendance**

It is expected that all members will attend the meetings.

**Reporting**

In its composition and terms of reference, Research Committee specifies the following reporting requirements:

* Minutes of Research Committee will be received by Academic Board and minutes of Academic Board will be received by Research Committee.
* Minutes of Learning and Teaching Enhancement Committee will be received by Research Committee for information\*\* and minutes of Research Committee will be received by the Learning and Teaching Enhancement Committee.
* A WISERD activity report will be received by Research Committee.
* A formal report will be received from the Chair of Research Degrees as a standing item on the agenda.
* Minutes from Research Committee should form a standing agenda item on Faculty Research Committees.
* Minutes from Faculty Research Committees and RWCMD Research Committee should form a standing agenda item on Research Committee.
* Research Committee will also provide Academic Board with annual report summarising business dealt with over the last academic year.
* Other reports received by Research Committee include:
  + Research Grants and Contracts
  + Research Communications Activity report
  + Appointment of Associate Professors, Professors and Fellows

\*\*Addition recommended by Academic Board, for clarification.

**RESPONSIBILITIES**

1. To develop, implement and review the research strategy for the University to support the 2030 University Strategy.
2. To monitor and uphold good research practice and governance.
3. To monitor the research performance of the University and Research activity in terms of research quality, financial sustainability (generation of research income), impact and research integrity, drawing on national and international benchmarking data.
4. To monitor and influence the development of research policy and strategy of key national and international agencies in the interests of the University (eg HEFCW, Research Councils, European Union, and others).
5. To identify and foster the means by which the University can meet emerging research opportunities, with the particular goal of increasing and maximising research quality, outputs, impact and income.
6. To advise/make recommendations to the Vice-Chancellor/Executive committees on research and scholarly activity, policy and performance.
7. To report to, and undertake any tasks allocated by Academic Board.
8. To support the University in its engagement with key external stakeholders relating to research, including business, industry, the government and funding agencies.
9. To provide scrutiny for the strategy for the allocation of QR and provide feedback and recommendations to Executive Committees.
10. To consider any matters relating to research or scholarship raised by faculties.
11. To monitor postgraduate research activity and student experience in relation to the strategy.

**FREQUENCY OF MEETINGS**

Research Committee meets three time a year, once per term.

**MEMBERSHIP AND DATES FOR ACADEMIC YEAR 2021/22**

**MEMBERSHIP**

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| --- | --- |
| **Composition Role** | **Name of Individual** |
| Chairperson: PVC-R&SE | Professor Martin Steggall |
| Nominee of the Chairperson | Dr Louise Bright |
| Principal RWCMD | Professor Helena Gaunt |
| Dean, FLSE | Dr Linda Evans |
| Dean, FCI | Professor Barry Atkins |
| Dean, FCES | Dr Paul Davies |
| Chair of FRC and HoR, FLSE | Dr Gina Dolan |
| Chair of FRC and HoR, FCI | Professor Ruth McElroy |
| Chair of FRC and HoR, FCES | Dr Duncan Pirrie |
| Chair of Research Degrees Committee | Professor Paul Roach |
| Faculty Research Ethics Chair, FLSE | Mr Kevin McDonald |
| Faculty Research Ethics Chair, FCI | Professor Howard Williamson  Dr Rebecca Williams |
| Faculty Research Ethics Chair, FCES | Dr Paul Messenger |
| Co-Director of WISERD | Professor Steve Smith |
| Head of RISe, RBE | Dr Owain Kerton |
| Knowledge Exchange and Impact Manager (RISe), RBE | Mr Lucas Brown |
| Director, M&SR | Dr Steve Lake |
| Four PGR Student representatives | TBC |
| Secretary | Dr Sarah Theobald |
| Clerk | Mrs Michelle Evans |

**SCHEDULE OF MEETINGS**

Meeting 1: Wednesday 6th October 2021, 2pm.

Meeting 2: Wednesday 16th February 2022, 2pm.

Meeting 3: Wednesday 25th May 2022, 2pm

It is anticipated that two of the meetings will take place via Teams and one of the meetings will take place in person.